



Donald W. Blevins

Clerk of Fayette County

Date 09 / 01 / 2010

GMAC

(Leasing Company Name)

PO BOX 8102

(Leasing Company Address)

COCKEYSVILLE, MD 210303

(Leasing Company City, State, ZIP)

RE: Name JANE DOE

Address 123 MAIN STREET

Lexington, KY 40507

VIN# 1GNEK13T48R145090 _ _ _ _ _

To Whom It May Concern:

The above named lessee has moved to Kentucky and is applying for a title and registration. Kentucky law requires this to be completed within 15 days of bringing a motor vehicle into the state. In order for our office to serve this individual, it is necessary that you forward the following:

1. Original title document
2. A notarized power of attorney form
3. Four-digit KY U-Drive-It tax permit number and incorporation month
4. Federal ID Number

Once we have received the necessary documents, the customer will be notified to come in and complete the registration process. The Kentucky title will be mailed to the lessor and the lessee will retain the certificate of registration.

Your prompt response will expedite the titling and licensing of the vehicle referenced above and assists in our customer's attempt to comply with Kentucky motor vehicle laws.

Sincerely,

Donald W. Blevins
Fayette County Clerk